

SHARP BINS DELIVERY PLAN

Progress Report - October 2009			
Division:	Neighbourhood Services	Owner:	Karen Kibblewhite Community Safety & Substance Misuse Manager Leonie McCarthy City Wide Neighbourhood Manager
Target	<ol style="list-style-type: none"> 1. Safe sharp bins installed in identified localities in Peterborough 2. Monitoring of usage and public feedback 3. Evaluation of project and implementation of recommended changes (including additional bins, if required) 	Time scale:	Target 1: 15 October - 26 November 2009 (6 weeks) Target 2: 26 November – 26 May 2010 (6 months) Target 3: 26 May 2010 - 23 June 2010 (4 weeks)
Tasks	Outcomes	Responsible	Progress
Analysis of the data from Peterborough City Services and Peterborough Drug Agency to determine current hot spot areas.	Map of hot spots produced	Kasia Chiva	Completed
To consult public, councillors and appropriate agencies	Letter of public recommendations and feelings produced	Kasia Chiva	This task will be divided by wards (localities) in which we are planning to place the bins. 1. First Locality – completed
To set up logistics for the actual delivery of the bins. This will include: seeking permission from appropriate landlords, setting up maintenance procedure, training staff and installing bins	All processes and documents in place, ready to deliver bins	Mark Horsley Senior Street Officer Kasia Chiva	Ongoing
Installation of the bins	First bin installed	Mark Horsley	Completed
	All bins installed	Mark Horsley	End of November
Maintenance of the bins		Mark Horsley	Not yet started
Review of impact of bins	Quarterly following installation of bins	Mike Morley	Not yet started – first review February

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